

Gaddesby Parish Council
Minutes of the Parish Council Meeting held at Ashby and Barsby Parish Hall
on Monday, 13th August 2018, commencing at 6.45 pm.

Councillors Present

Mrs Jenny Hurst – Chair
 Mr Gary Fox – Vice-Chair

Mrs Pat Walton
 Mr John Simon

Mrs Trudy Toon – Clerk to the Council

Mr Simon Hargrave - Gaddesby parishioner

Action

Apologies – Apologies were received from Borough Councillor Mrs Janet Simpson.

Parishioner/Public Time

Gaddesby parishioner, Mr Simon Hargrave, attended the meeting as he had recently expressed an interest in becoming a Parish Councillor. It was suggested to Mr Hargrave that he attended the meeting for observation purposes.

Minutes – Minutes of the previous meeting no's 2018/2019 23-28, having been circulated, were taken as read, approved and signed.

Matters Arising

1. **Councillor Vacancy** – Gaddesby parishioner, Mr Simon Hargrave expressed an interest in becoming a Parish Councillor – see above.
 The Clerk advised Ashby Folville parishioner, Mr Alan Hockey of Mr Hargraves interest.
2. **Crime Updates** – Councillor Fox reported that he sent a further email to PC Jon Barlow at Melton Mowbray police station. In the email, Councillor Fox stated that PC Barlow last contacted GPC in March and whilst we can appreciate that they are busy, we would be grateful if he could forward us a crime update.
3. **Weakened Carriageway from Barsby crossroads to South Croxton crossroads** – As requested the Clerk reminded LCC, Highways Department that the matter had been ongoing for a considerable length of time. Following which LCC advised that it had been referred to Ms Katie Edwards for her attention. The Clerk advised Councillors that a site meeting had taken place with Ms Edwards on Monday, 9th January 2017.
 The Clerk was asked to email Ms Edwards directly to remind her that the weakened area in the carriageway still required attention and to suggest that Councillors again meet with her. The Clerk was asked to copy the email to County Councillor Orson.

Clerk

Matters Arising cont.

4. **Melton Local Plan** – An email had been received from Ms Celia Brown, Housing Policy Officer at MBC to advise that MBC is developing a Housing Mix and Affordable Housing Supplementary Planning Document (SPD) to the emerging Local Plan. The document could be found on the MBC website.
5. **Neighbourhood Development Plan** – Councillor Simon reported that the theme groups were carrying out their research and would finalise their findings. Councillor Simon added that their work would not be concluded until the end of September, at the earliest.
6. **Gaddesby Children’s Play Area : Moss on the MUGA surface** - Nothing to report. It was understood that the moss on the MUGA surface had yet to be treated.
7. **Gaddesby Lane, Barsby** – As requested the Clerk reminded LCC, Highways Department that Gaddesby Lane, Barsby remained in poor condition. LCC, advised that, after looking into the matter, the patching works had been carried out. Upon request, from the Clerk, photographic evidence of two small tarmac patches on the carriageway was received. Councillors remained of the opinion that the edges of the carriageway had broken away due to use by heavy plant traffic, large farm vehicles and the installation of the new water pipes and that Gaddesby Lane, Barsby required more than some minor patching works. The Clerk was asked to contact LCC, Highways Department.
8. **Field near to Randals Close/Barsby Village, Gaddesby Lane, Barsby, (grid reference SK697115)** – After emailing Mr Joe Mitson at MBC to enquire if any progress had been made with the investigations, Mr Mitson advised that he had carried out a site meeting with the owners to understand the works which have been carried out. Following which a letter was sent to them suggesting that, in the first instance, they submit a planning application so that the works can be formally assessed. Mr Mitson advised the land owners that in suggesting this, there would be no guarantee permission would be forthcoming. Mr Mitson would advise GPC if/when an application is received.
9. **Blocked Drains, Ashby Folville** – Nothing to report.
10. **Water Leak, Baggrave End, Barsby** – Councillors were pleased to note that the water leak and excavated hole had been repaired.
11. **PAYE/Payroll for Clerk** – The Clerk reported to Councillors that after telephoning HMRC directly for official guidance, their advice was that although amended guidance was issued in 2011, the implementation of PAYE depends on the individual circumstances of each Clerk. In this instance, as the Clerks earnings are below the PAYE tax threshold and has no income from other sources, ie pension or other employment, then the Clerk does not have a requirement to report to HMRC. The advice is that the Clerk can remain self-employed and continue to complete an annual self-assessment return. The Clerk was advised to write to HMRC at Newcastle in order to obtain this information in writing.

Clerk

Clerk

Matters Arising cont.

12. New Church Newsletter – As the circumstances surrounding the publication of the church newsletter had changed recently, Councillors resolved to review the contribution of £250.00 per year towards the newsletter, at the budget setting meeting in November.

In order to help with the discussion and decision making at the November meeting, the Clerk was asked to email Mr Vic Allsop at the benefice office to ask the following questions:

- How is 'The Bridge' funded?
- Is the contribution from GPC used for the publication?
- Does any other organisation contribute towards the production of the newsletter?
- Will it continue to be focused on the churches or is it hoped that it will have more village content?

Clerk

Correspondence**1. MBC, Parish Council Elections 2019 and future Parish by Elections –**

Notification had been received from MBC that as from May 2019 and onwards, the cost of providing the Parish elections and any Parish by elections would be recovered from each Parish. The letter stated that for the May 2019 elections the charges to be levied would be for the election costs which are specifically for the Parish Council element of the election. The letter highlighted the estimates of charges to Parish Councils.

The Clerk circulated the letter to all Councillors for their information.

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters

a. The Hollies, 6 Cross Street, Gaddesby – Application submitted by Mr Jamieson for a proposed two storey dwelling.

As a neighbour to The Hollies, Councillor Fox declared an interest in the application. Councillors discussed the application and resolved to make the following comments to MBC:

- 'The Hollies' is a traditional cottage within the conservation area. The new dwelling would not be in keeping with this property and other surrounding properties.
- Due to the location, it would have a significant and dramatic impact on the corner of the street scene.
- The proposal is too large and over bearing for the size of the plot.
- It will overlook neighbouring properties, causing a loss of privacy.
- The parking allowance on the plan is insufficient for two parked vehicles, due to the walls on both sides.
- Cross Street and Chapel Lane are very narrow. There are already concerns that vehicles park on the highway, any other potential street parking would contribute to these concerns. Vehicle and pedestrian access is limited.
- A 'Blue Stone' is situated on the corner of Cross Street/Chapel Lane, which is of historical significance.

Clerk

Planning Matters cont.**‘For Information Only’**

b. Land to the South of the Lane, Barsby – Application submitted by Mr Peter Featherstone and Mrs Stella Harvey for the proposed conversion of a barn into a dwelling.

Planning Decisions

a. To The North of Gaddesby Hall between 4 and 6 Main Street, North Hall Drive, Gaddesby – Application submitted by Mr David Jinks for the proposed felling of one Yew tree (protected by a Tree Preservation Order), has been granted consent to work on trees by MBC.

b. Barsby Lodge Farm, South Croxton Road, Barsby – Application submitted by Mr J Kirk for the construction of a new internal access road and parking forecourt, has been granted planning permission by MBC.

Representative Reports

1. Ashby and Barsby Parish Hall – Councillor Walton reported that a Parish Hall committee meeting would take place later this month and that the Social/Coffee mornings, held each month continued to be very well attended. Councillor Walton also reported that the annual ‘Harvest Supper’ would be held in the Hall on Thursday, 25th October 2018 and that a lottery had been organised for Barsby parishioners.

2. Barsby Village Hall Green – Councillor Hurst reported that parishioners enjoyed the Barsby Village Hall Green ‘Feast Day’ held on Saturday, 28th July 2018, despite the stormy weather.

3. Gaddesby Village Hall – Nothing to report.

Finance**Accounts paid since the last meeting:**

E.ON Energy Solutions Ltd – Street light maintenance, ¼ ending 30 June 2018, £182.65 plus 20% VAT £36.53, total £219.18.

E.ON UK Plc – Street light energy, ¼ ending 30 June 2018, £454.12 plus 5% VAT £22.71, total £476.83.

Trudy.M.Toon – Clerks salary and expenses from 01.04.2018 to 30.06.2018, salary £1,293.76, expenses £113.44, total £1,407.20.

Accounts for payment:

Yourlocale Limited – Development of the Gaddesby Parish Neighbourhood Plan, £1,750.00 plus 20% VAT £350.00, total £2,100.00.

Payments Received:

None.

Finance cont.**Estimated Balances:**

Barclays Bank Business Reserve Account: £15,524.13.

Barclays Bank Community Account: £6,846.22.

The latest bank statements were made available for Councillors.

Bank Mandate:

The Clerk confirmed with Barclays Bank Plc that, at a meeting of GPC, it had been agreed that Councillor Fox should replace Councillor Bakewell on the bank mandate and should be added as a signatory on the Community Account.

Barclays Bank forwarded an electronically generated form, with the necessary changes, for completion by Councillor Fox.

As signatories of the account, Councillors Hurst and Bigam were required to sign the form as authorisation of the changes. Councillor Hurst signed the form at the meeting, but as Councillor Bigam was absent, the Clerk would ask him to sign at his convenience.

Other Business

1. Motor Vehicle Parking on footpaths, Gaddesby – It had been brought to the attention of GPC that motor vehicle parking on the footpaths in Gaddesby village had become a problem, with the worst areas being:

The corner of Paske Avenue – opposite the children’s play area.

Cross Street.

Main Street – the area surrounding the Cheney Arms Public House.

Councillor Fox agreed to email PC Jon Barlow with the concerns of GPC and the parishioners.

2. Overgrown hedge/Worn verge, Bunkers Hill, 2 Park Hill, Gaddesby – It had been brought to the attention of GPC that the hedge at Bunkers Hill, 2 Park Hill, Gaddesby had become overgrown, thus overhanging the highway. The homeowner, Mr Michael Busby, had advised that the hedge would be trimmed back shortly and that he was waiting for the contractor to attend to the matter.

Mr Busby reported to GPC that the highway verge, underneath the hedge, had begun to erode. As a consequence of this, the drain situated in the highway, was now further away from the verge, so the rain water running along Park Hill no longer ran into the drain, but between the drain and the grass verge.

Mr Busby asked if it would be possible to pass the matter to LCC, Highways Department to enquire if a kerb could be installed in order to encourage the water to redirect into the drain.

As the summer had been particularly dry with very little rainfall, Councillors resolved to monitor the situation before referring the matter to LCC, Highways Department.

3. LRALC Councillor ‘Login’ Details and amended Standing Orders – Councillor Simon asked if the Clerk could resend the LRALC Councillor ‘login’ details. It had been noted on one of the August LRALC ‘round robin’ emails, that NALC had made minor amendments to the model Standing Orders. The Clerk was asked to circulate this to Councillors.

Councillors
Fox &
Bigam,
Clerk

Councillor
Fox

All
Councillors

Clerk

Other Business cont.

4. Parish Councils and the Devolution of Services – An article on the internet had been drawn to the attention of Councillors – ‘Parish Councils and the Devolution of Services’.

The article highlighted that Parish and Town Councils were taking on services from their higher tier authorities. In order to cover the costs of these services it was necessary to increase the precept and to recharge the costs to parishioners.

The services could include: street cleaning, maintenance of open spaces, etc.

Councillors noted, with interest, the article.

5. ‘Strathlene’, 4 The Lane, Barsby – It had been brought to the attention of GPC that the homeowner of ‘Strathlene’, 4 The Lane, Barsby had built a boundary wall beyond his boundary, thus encroaching into Highway land. It was understood that the homeowner had met with a representative of the Council during the winter months and had been instructed to take the wall down and to relocate it back to the boundary of the property. As the wall remained in the place, the Clerk enquired with MBC if an officer had met with the homeowner. MBC reported that they had no record of the matter. The Clerk then forwarded the matter to LCC, Highways Department, but had yet to receive a reply.

Barsby parishioners had concerns that the wall was causing an obstruction and that the access on The Lane would be very limited for emergency vehicles in the event of an emergency situation.

6. 7 Highfield End, Ashby Folville – Councillors noted receipt of an email from Mr Lance Wiggins of Landmark Planning. The email gave details of a revised version of the Housing Needs Assessment which had been prepared and circulated by Landmark Planning in relation to the application for the proposed erection of a two storey, three-bedroom detached dwelling, 7 Highfield End, Ashby Folville. The assessment/survey had been circulated to all households within Ashby Folville village.

7. Replacement bench, Gaddesby Children’s Play Area – A request had been received from a Gaddesby parishioner for a new replacement bench for the Gaddesby Children’s Play Area. Councillors were pleased to note that the play area is well used and agreed to the purchase and installation of a new bench.

Councillors agreed to look into where a suitable bench could be purchased and would report their findings at the September meeting.

Arrangements for the next meeting –

Monday, 10th September 2018 at Gaddesby Village Hall, commencing at 6.45 pm.

The meeting closed at 8.25 pm.

Chair.

All
Councillors