

**Gaddesby Parish Council**  
**Minutes of the Parish Council Meeting held at Ashby and Barsby Parish Hall**  
**on Monday, 11<sup>th</sup> April 2016, commencing at 6.45 pm.**

**Councillors Present**

Mr Gordon Bigam - Chair  
 Mrs Jenny Hurst  
 Mr Edward Kitson

Mrs Pat Walton - Vice-Chair  
 Mr Howard Bakewell  
 Mr Gary Fox

Mrs Trudy Toon – Clerk to the Council  
 Mr David Jinks – Gaddesby Parishioner

**Action**

**Apologies** – Apologies were received from Borough Councillor Mrs Janet Simpson.

**Parishioner/Public Time**

Mr David Jinks of Gaddesby Hall attended the meeting to address Councillors with regard to the amended plans in relation to one proposed new dwelling at The Hall, 2 Main Street, Gaddesby. Mr Jinks introduced himself to Councillors. Mr Jinks commented that Mrs Grigalis had failed to declare an interest with regard to the application. Mr Jinks explained that the tennis court dated back to 1911 and is tended as part of the Hall gardens.

Mr Jinks went on to advise that, in his opinion, the house would only be seen by the immediate neighbours and that the neighbouring properties would not be overlooked. Mr Jinks explained that he had liaised with the MBC Planning Department and LCC, Highways Department in connection with the proposed new layout. Mr Jinks advised that alterations would be made to the existing driveway.

Councillor Bigam advised that, GPC understood that amended documents would be re-issued in due course for consideration by GPC and went on to comment that ecological and archaeological surveys had yet to be published.

Mr Jinks thanked Councillors for listening to his comments.

**Minutes** – Minutes of the previous meeting no's 2015/2016 67-72, having been circulated, were taken as read, approved and signed.

**Matters Arising**

1. **Gaddesby WI Commemorative Bench** – The Clerk had telephoned Mrs Tucker, the representative from the Gaddesby WI to advise of the decisions made by GPC at the March meeting. Mrs Tucker thanked the Clerk and informed that the WI would now be able to proceed with the installation of the commemorative bench in Gaddesby.
2. **New Bus Shelter, Barsby** – Nothing to report.
3. **Dog Fouling : Gaddesby** – Councillor Hurst had forwarded a draft letter to the Clerk, which the Clerk had typed up and sent to Councillors for their approval. All Councillors approved the letter, which would be kept on file for use as and when required.  
 MBC had yet to spray paint two new temporary signs onto the footpaths in Gaddesby.

**Matters Arising cont.**

4. **White Centre Line Road Markings from the Rearsby Business Park to the Rearsby Bypass Junction (A607)** – Nothing to report. It had been noted that the lights on the central reservation of the Rearsby bypass junction were out.
5. **Muddy footpath gateway, Barsby/Ashby Folville** – Councillors were pleased to report that some stone had been laid in two of the kissing gate gateways on the Barsby/Ashby Folville footpath (190). It was reported that the contractors had completed the work to an excellent standard. The Clerk was asked to relay thanks and appreciation to Mr Bye.
6. **Notification of Planning Applications** – After emailing Mr Jim Worley, Head of Regulatory Services at MBC, Mr Worley advised the Clerk that the matter had been discussed and agreed at various meetings, either the Parish Council Liaison or the LARAPC meeting. Mr Worley went on to advise that MBC resources are being reduced and that MBC had looked into whether the time needed to attach or print plans could be cut out. However, in exceptional cases full sets of plans could be obtained on request. Councillors were of the opinion that when advising Parish Councils of the individual application it would be useful if MBC could provide a link to the application on the MBC website. Councillors agreed that the matter could be raised at the next Parish Council Liaison meeting.
7. **Gaddesby Children's Play Area** – Following the March meeting, Mr Pick the maintenance contractor for GPC, and his wife had thoroughly dry brushed the MUGA surface. This had, therefore, removed the majority of the moss and algae, so it was felt that it no longer required a professional clean. Following advice from Councillors, the Clerk had contacted the three companies who had provided quotations to inform them that their services would no longer be required.
8. **MBC, Melton Local Plan – Emerging Options (Draft Plan)** – Following the circulation of the draft plan to all Councillors, Councillors did not wish to forward any comments to MBC. Councillor Walton had attended a Melton Local Plan Reference Group meeting on Wednesday, 16<sup>th</sup> March 2016 and reported to Councillors that the meeting had proven to be very productive with LCC taking the meeting on behalf of MBC.
9. **Gaddesby 7 Road Race : Sunday, 22<sup>nd</sup> May 2016** – Councillor Bakewell reported that he had contacted Mr John Skevington and Mrs Jackie Cross at LCC, who confirmed that the race organisers should consult with Parish Councils and other local organisations prior to proceeding with road closures. An email had subsequently been received from the race director, Ms Philippa Bennett who outlined details of the proposed race – the first ever race in Gaddesby hosted by Anstey Amblers and Runners. The email advised that an email had been sent to GPC before Christmas but the email address used must have been incorrect. Ms Bennett outlined that the race would be along a 7 mile planned route and that a licence had been granted for up to 750 runners. Gaddesby Village Hall had been booked as a base for registration, with parking at the cricket field in Gaddesby. Portable toilets would be available at the cricket field. The race would commence at 10.30 am with road closures in place up to 1.00pm. Councillors had concerns regarding the road closures and that permission had been granted for the race to proceed within the Gaddesby Parish without prior notification to GPC.

Clerk

**Matters Arising cont.**

Clerk

- 9. Gaddesby 7 Road Race : Sunday, 22<sup>nd</sup> May 2016 cont.** – The Clerk was asked to endeavour to find out further details about the race and as to why a licence was granted for the road closures when GPC had not been informed and had only been made aware of the race via the Leicester Mercury in January 2016. The Clerk was initially asked to contact Mrs Jackie Cross at LCC and then to liaise with County Councillor Orson if the information received was inconclusive.
- 10. MBC, Settlement Roles and Relationships Meeting :**  
**Tuesday, 15<sup>th</sup> March 2016** – Councillor Bakewell reported that he had attended the Settlement Roles and Relationships Meeting on Tuesday, 15<sup>th</sup> March 2016 at the Council Offices, where the main purpose of the meeting was to review the settlement roles of the various villages and the roles Councils play in helping to formulate and finalise the Melton Local Plan. The meeting, in brief was to determine what is important to a Community and what makes a village sustainable for those who wish for a rural life. Councillor Bakewell informed that the meeting had been reasonably well attended and that during the question and answer time, a number of smaller Parish Councils voiced their concerns that they may be asked by MBC to take on roles within their Parish for which they have neither the time, training and funding. Councillors thanked Councillor Bakewell for attending the meeting on behalf of GPC.
- 11. Fly Tipping within the Parish** – Following the March meeting, the Clerk had emailed Mr Alex Stroud of Ashby Folville to thank him for highlighting his concerns regarding fly tipping to GPC. However, the Clerk informed Mr Stroud that GPC could only report any fly tipping to MBC in the same way that parishioners would. Councillors resolved to look out for any rubbish which has been left and to report any suspicious sightings to the Police.
- 12. Red and White Gas Marker Posts** – The Clerk had telephoned 0800 688588, National Grid, who explained that the red and white gas marker posts were to indicate the location of the high pressure gas main, in the event that excavation works were to take place in the area. Councillors also understood that they could be used as an indicator for the helicopter which carries out the safety checks.
- 13. Street parking outside the Cheney Arms Public House, Gaddesby** – The Clerk had reported to PC 954 John Scott that an excessive number of motor vehicles park on the Highway outside the Cheney Arms Public House, causing a potential safety concern. PC Scott had asked PCSO6024 Oliver Wood to attend the Parish Council meeting on his behalf, however, PCSO Wood had telephoned at the last minute, to advise that he would be unable to attend; but they would endeavour to monitor the parking outside the Cheney Arms.
- 14. Extension at Overleys, 1 Rearsby Lane, Gaddesby** – The Clerk had emailed Mr Joe Mitson at MBC to advise that an extension was being constructed to the rear of the Overleys, 1 Rearsby Lane, Gaddesby. Mr Mitson had advised that MBC did not have any record of a planning application being submitted and that he would forward the query to the Development Control Manager.

**Matters Arising cont.**

**15. Unsafe Footpath Bridge, Ashby Folville** – Councillor Bigam had taken some photographs of the footpath bridge in Ashby Folville and Councillor Hurst had taken a look at the bridge. Both were in agreement that it required some remedial repairs and that if they were dealt with sooner rather than later it may not require as much work. Councillors were unclear of who would be the responsible for the bridge, LCC or Ashby Folville Estate. As a starting point the Clerk was asked to email Mr Bye, the Rights of Way Inspector for the Melton area for LCC, to enquire who would take responsibility for any repairs to the bridge. The Clerk would email the photographs to Mr Bye.

Clerk

**Correspondence**

Correspondence was either emailed or made available to Councillors as necessary.

**Planning Matters****‘For Information Only’**

**a. The Cottage, One Main Street, Barsby** – Application submitted by Mr P Gill for, consent to work on trees, for the proposed removal of one Thuja Plicata (Western Red Cedar) tree.

**‘For Information Only’**

**b. The Arch House, 6 Folville Street, Ashby Folville** – Application submitted by Mr Barry Preston, for consent to work on trees, for the proposed felling of one Silver Birch tree, felling of one Scots Pine tree and the crown reduction of one Walnut tree.

**c. Monday Cottage, 6 Main Street, Barsby** – Application submitted by Mr Bob Harris for the proposal to render the front of the house. Councillors resolved to support the application.

Clerk

**d. The Cheney Arms Public House, 2 Rearsby Lane, Gaddesby** – Application submitted by Everards Brewery Ltd for proposed listed building consent and for consent to display an advertisement, for the proposed refurbishment and updating of the existing signage. Before discussion began, it had been noted that two of the proposed signs were already in place. Councillors were in agreement that the internally illuminated signs were inappropriate for a Grade II listed building which is situated within the conservation area. Additionally, it was understood that there are national regulations in relation to advertisements and signage within a conservation area.

Clerk

**e. The Lodge, Folville Street/Station Road, Ashby Folville** – Application submitted by Mr Christopher Shield, for the proposed conversion, remodelling and extension of a single residential dwelling into two separate residential dwellings. Part demolition required to separate the existing building. Councillors resolved to support the application.

Clerk

**Planning Decisions**

None.

## **Representative Reports**

- 1. Ashby and Barsby Parish Hall** – It was understood that the Ashby and Barsby Spring Supper would be held on Thursday, 21<sup>st</sup> April 2016, 7.30 for 8.00pm.
- 2. Barsby Village Hall Green** – Councillor Hurst reported that the Committee had met on the Green, where it was agreed to edge and re-surface the existing footpaths, prune the shrubs, where necessary, and to refresh the borders with some new planting.
- 3. Gaddesby Village Hall** – Councillor Bakewell reported that the Hall lettings continued to be good and that the Hall floor had been re-varnished. Councillor Bakewell advised that a decision should be received from Lafarge/Tarmac towards the end of April in relation to the bid to fund the installation of a new kitchen. Councillor Bakewell reported that dog waste bags were being put into the Village Hall wheelie bins.

## **Finance**

### **Accounts paid since the last meeting:**

Ashby and Barsby Village Hall – Hire of Hall, 5 meetings, total £76.00.  
 Gaddesby Village Hall – Hire of Hall, 8 meetings, total £128.00.  
 St. Mary's Ashby Folville PCC – Churchyard maintenance grant, total £75.00.  
 St. Luke's Gaddesby PCC – Churchyard maintenance grant, total £75.00.  
 Barsby Village Hall Green – Green maintenance grant, total £75.00.  
 Mr S N Hargrave – reimbursement of website costs, total £40.78.  
 Leicestershire and Rutland Playing Fields Association – Membership renewal 2016/2017, total £30.00.

### **Accounts for payment:**

Barsby Village Hall Green – Green maintenance grant, total £300.00.  
 E.ON UK Plc – Street light maintenance, ¼ ending 31.03.2016, £182.65 plus 20% VAT £36.53, total £219.18.  
 E.ON UK Plc – Street light energy, ¼ ending 31.03.2016, £317.95 plus 5% VAT £15.90, total £333.85.  
 Trudy.M.Toon – Clerks salary and expenses from 01.01.2016 to 01.03.2016, salary £1,281.28, expenses £123.86, total £1,405.14.

### **Payments Received:**

None.

### **Estimated Balances:**

Barclays Bank Business Reserve Account £12,507.61.  
 Barclays Bank Community Account £2,106.63.

The latest bank statements were made available for Councillors.

### **Transfer of Funds:**

Councillors agreed that £1,500.00 should be transferred from the Business Reserve Account into the Community Account; the Clerk was asked to carry out this transaction.

Clerk

**Finance cont.****Internal Audit 2015/2016:**

The Clerk reported to Councillors that Mr Richard Willcocks would be happy to proceed with the forthcoming internal audit for 2015/2016. Mr Willcocks had forwarded a client agreement letter to the Clerk for signing by GPC. Councillor Bigam signed two copies of the letter on behalf of GPC; one copy would be given to Mr Willcocks and the other copy would be retained on file. The Clerk had arranged to meet with Mr Willcocks on Friday, 22<sup>nd</sup> April 2016 in order to begin the internal audit process.

Clerk

**Other Business**

**1. Crime Updates** – It was discussed that although GPC receives crime updates regularly, these updates report the recent crimes committed during the last month but do not provide details of what action has been taken to follow up the previous months crimes reported. Councillors felt that it would be useful to receive details of the progress which has been made in solving any previous crimes committed and that the crime victims may find it helpful to know what action has been taken in order to solve their reported crime/offence. Also it may be useful to know of any crime trends within the various areas. The Clerk was asked to contact the Inspector at Melton Police to enquire if this would be possible.

Clerk

**2. Request for new bench, Gaddesby** – A request had been made to by a Gaddesby parishioner for the installation of a new bench at the top of Park Hill. Councillors advised that GPC could not fund the installation of a bench, but if funds were made available then GPC would assist with the matter.

**3. Clerks Duties** – Councillor Walton drew to the attention of Councillors that the Clerk is contracted to GPC for 8 hours per week in order to carry out the required duties. Councillor Walton suggested that if possible the Clerk should be telephoned during normal working hours otherwise an email should be sent, when the Clerk would be able to respond at a convenient time.

**4. GPC Meeting : Monday, 9<sup>th</sup> May 2016** – The GPC elections would take place at the May meeting. Councillor Walton as the current Vice-Chair, if proposed, expressed that she would be happy to take on the role as Chair for the next two years. However, Councillor Walton would be away on holiday at the time of the meeting, so had asked the Clerk to confirm with MBC the correct procedure for the elections and who should Chair the May meeting. MBC confirmed that the new Vice-Chair would be responsible for chairing the meeting. With this in mind Councillors discussed the role of Vice-Chair. Councillor Hurst agreed to take on the role for the next two years and would Chair the May meeting in the absence of Councillor Walton. The formal proposals would take place at the May meeting.

**Arrangements for the next meeting :**

Monday, 9<sup>th</sup> May 2016, at Gaddesby Village Hall, commencing at 6.45 pm.

The meeting closed at 8.50 pm.

Chair.