

Gaddesby Parish Council
Minutes of the Parish Council Meeting held at Gaddesby Village Hall
on Monday, 14th March 2016, commencing at 6.55 pm.

Councillors Present

Mr Gordon Bigam - Chair
 Mrs Jenny Hurst

Mrs Pat Walton - Vice-Chair
 Mr Howard Bakewell

Mrs Trudy Toon – Clerk to the Council
 County Councillor Mr J T Orson

Action

Apologies – Apologies were received from Councillors Mr Gary Fox and Mr Edward Kitson and Borough Councillor Mrs Janet Simpson.

Parishioner/Public Time

None – there were no parishioners present.

Minutes – Minutes of the previous meeting no's 2015/2016 62-66, having been circulated, were taken as read, approved and signed.

Matters Arising

1. **Gaddesby WI Commemorative Bench** – Following on from last months' meeting, when Mrs Daphne Tucker and Mrs Jane Winterton attended to ask if GPC would be willing to support the installation of a WI commemorative bench in Gaddesby. The location of which would be on the small green area behind the post box at the corner of Cross Street and Main Street, Gaddesby. Councillors discussed the proposal and were in full support of the installation, but concluded that whilst the Gaddesby WI continued then they should be responsible for any future maintenance of the bench. At such time when a WI no longer functioned within the village then the matter would be reviewed and reconsidered by GPC. Councillors were in agreement that the LCC licence form would be completed by GPC, but the Gaddesby WI would have to fund the £50.00 payment to support and accompany the form. Finally, Councillors resolved that it would be the responsibility of the WI to consult with local residents, in order for them to put their views forward.

The Clerk would telephone Mrs Tucker to advise of the decisions made by GPC.

Clerk

2. **New Bus Shelter, Barsby** – Nothing to report.
3. **Dog Fouling : Gaddesby** – Following guidance from Borough Councillor Simpson the Clerk had contacted Mrs Angela Tebbutt at MBC to enquire about their procedures and legal protocol if a parishioner is caught not cleaning up after their dog. Also to ask the feasibility of GPC purchasing and installing a CCTV camera in the necessary areas around the village. Mrs Tebbutt had since advised the Clerk that she had discussed the matter with Ms Victoria Clarke who would respond to GPC directly. Ms Clarke subsequently advised that if a parishioner has witnessed a dog owner not cleaning up when their dog has fouled, MBC could take a witness statement from the witness.

Matters Arising cont.

3. **Dog Fouling : Gaddesby cont.** – If the witness wanted to remain anonymous MBC could serve a final warning letter, if they were happy to be involved then MBC may be able to either serve a Fixed Penalty Notice or progress to prosecution. With this in mind it would be perfectly acceptable for GPC to send out warning letters, alternatively MBC could send out the letters. Following discussion, Councillors resolved to send out the initial letter to offenders if caught the first time, but then if caught on a second occasion to report the matter to MBC who would send out a further letter and take any other necessary action. Councillor Hurst would forward the draft letter to the Clerk, who would type it up and circulate it for Councillors approval. It had been noted that dog fouling could be reported directly to MBC via their website.
Ms Clarke agreed to arrange for MBC to spray paint two new temporary signs onto the footpaths in Gaddesby. With regard to installing CCTV in various areas, Ms Clarke had passed the query to the legal department for their guidelines.
4. **White Centre Line Road Markings from the Rearsby Business Park to the Rearsby Bypass Junction (A607)** – Nothing to report.
5. **GPC current website arrangements** – The Clerk reported that the GPC email address would, from now on, be included in future Church newsletters. An invoice had been received from Mr Simon Hargrave, the Gaddesby website co-ordinator, in respect of the website services provided. See Finance.
6. **Muddy footpath gateway, Barsby/Ashby Folville** – The Clerk had again emailed Mr Richard Bye, the Rights of Way Inspector for the Melton area for LCC, to remind him that the gateway on the public footpath from Barsby to Ashby Folville was still muddy and required some stone spreading in the area. Mr Bye advised the Clerk that the contractors may be busy at the moment. However, the work would be carried out, but possibly in the next financial year.
7. **GPC ‘Flyer’** – The GPC ‘flyer’ had now been distributed to all households within the three villages.
The Clerk had laminated several copies and had attached one to each of the village notice boards.
8. **Land Between 15 and 21 Folville Street, Ashby Folville** – After writing to MBC to raise the concerns of GPC regarding the waste refuse bins encroaching onto the public footway, the applicant, Mr Alex Stroud had responded to GPC. The Clerk read the email to all Councillors, which advised that Mr Stroud would endeavour to ask the tenants to ensure that they keep their bins within the boundary of the site as much as possible and that maybe once the properties have been built it may be possible to find a space near the main entrance to locate the bins.
Councillors agreed to monitor the situation once the properties had been built.
9. **Notification of Planning Applications** – The Clerk had telephoned Mr Jim Worley, Head of Regulatory Services at MBC on several occasions to ask why Parish Councils no longer receive the relevant documents with an email when notifying of a planning application. The Clerk had also left several voicemail messages without a response, but would continue to try to speak to Mr Worley before the April meeting.

Councillor
Hurst &
Clerk

Clerk

Matters Arising cont.

10. Gaddesby Children's Play Area – The Clerk had obtained two quotations for the cleaning of the MUGA surface, with a third one expected at any time soon. The quotations being as follows:

- Surface Renovations (Mr Peter Hacker) – pressure wash MUGA to remove moss algae and dirt from surface and apply residual chemical moss killer - £550.00 plus 20% VAT £110.00, total £660.00.
 - Soft Surfaces – chemically treat the surface with moss and algae substance, surface repairs, thoroughly clean MUGA surface - £1446.40 plus 20% VAT £289.28, total £1735.68.
- Plus a quotation was received for an anti-slip colour coating - £2628.00 plus 20% VAT £525.60, total £3153.60.

After consideration of the quotations received, Councillors agreed to proceed with Surface Renovations at a total cost of £660.00, on the condition that they provided their own water to carry out the task; the Clerk was asked to inform them of this.

11. MBC, Melton Local Plan – Emerging Options (Draft Plan) – The copies of the plan had been circulated to some Councillors for their attention, it would be circulated to the other Councillors prior to the consultation deadline date of Monday, 4th April 2016. So far Councillors did not wish to raise any comments.

12. Road Closure, Gaddesby – Following last months meeting, when it was reported that a Road Race would take place on Wednesday, 25th May 2016. At which time, it was understood that, Main Street/Park Hill, Gaddesby would be closed between the hours of 8pm and 10pm to accommodate the runners, Councillor Bakewell had yet find out further information, but would endeavour to do so before the April meeting.

Clerk

All
CouncillorsCouncillor
Bakewell**Correspondence**

1. MBC, Settlement Roles and Relationships Meeting : Tuesday, 15th March 2016 – Notification had been received from Mr James Beverley at MBC of a Settlement Roles and Relationships Meeting to be held on Tuesday, 15th March 2016 at 6.30pm at the Council Offices. Mr James Beverley explained that the purpose of the meeting would be to discuss with Parish Councils, the ongoing review of the settlement roles as identified in the draft Melton Local Plan.

Councillor Bakewell agreed to attend on behalf of GPC.

Correspondence was either emailed or made available to Councillors as necessary.

Planning Matters

a. The Cottage, One Main Street, Barsby – Application submitted by Mr P Gill for a proposed two storey rear extension, revised entrance and use of outbuildings.

Councillors had concerns that the proposed materials, ie the cedar weatherboarding would not be in-keeping with the existing property or other properties within the conservation village of Barsby and suggested that render may be a preferred alternative material to cover the brickwork. Also, in the interests of Highway safety, Councillors were of the opinion that the original entrance to the property should be closed off.

The Clerk was asked to write to MBC with these observations.

Councillor
Bakewell

Clerk

Planning Matters cont.

Councillors were aware that MBC do not have a specific conservation officer and felt concerned that an officer should be available with knowledge of the particular requirements within a conservation area.

Councillors resolved to raise the matter at the next Parish Council Liaison Meeting with MBC.

b. Barsby Farm, 11 Main Street, Barsby – Application submitted by Mrs Kathryn Shorrocks, for outline planning permission, for a proposed new dwelling. Councillors did not have any objections to the initial outline applications, but were in agreement that if the dwellings are being used to accommodate farm worker families then would MBC consider putting an agricultural tie on both dwellings. The Clerk was asked to write to MBC with this point.

Clerk

c. Barsby Farm, 11 Main Street, Barsby – Application submitted by Ms Sarah Whiting, for outline planning permission, for a proposed new dwelling. As above.

Clerk

d. The Hall, 2 Main Street, Gaddesby – Application submitted by Mr and Mrs Jinks for the proposed construction of one new dwelling. Councillor Bigam reported that he had attended the Planning Committee meeting on Thursday, 18th February 2016, where the application was considered by the Committee. Councillor Bigam advised that a decision had been deferred due to the elevations of the house being too high and being too close to the neighbouring property. Revised plans would have to be submitted by the applicant.

Planning Decisions

a. Paske Grove, 4 Main Street, Gaddesby – Application submitted by Mr Garry Black, for the proposed removal of one Maple tree, has been granted consent to work on trees by MBC.

b. Orion, 4 Park Hill, Gaddesby – Application submitted by Mrs D Stoddart, for the proposed reduction of an Oak tree by up to 30%, has been granted consent to work on trees by MBC.

c. Firs Farm, 13 Chapel Lane, Gaddesby – Application submitted by Mr and Mrs King, for the proposed addition of a new balcony to the rear first floor bedroom, has been granted planning permission by MBC.

Representative Reports

1. Ashby and Barsby Parish Hall – It was understood that the Ashby and Barsby Spring Supper would be held on Thursday, 21st April 2016, 7.30 for 8.00pm. Tickets available from Mrs Sylvia Favell at £8.50 each.

2. Barsby Village Hall Green – Councillor Hurst reported that a Committee meeting had recently been held to discuss and plan next year's events programme. Councillor Hurst went on to advise that the Committee would be meeting on the Green on Tuesday, 15th March to discuss any future work which may be required.

Representative Reports cont.

3. Gaddesby Village Hall – Councillor Bakewell reported that the Hall lettings continued to be good, with a good number of new enquiries for private parties, etc. Councillor Bakewell went on to report that the Hall floor would be re-varnished on Monday, 4th April 2016, as part of a planned maintenance programme and that a bid for £33,000.00 has been submitted to Lafarge/Tarmac to fund the installation of a new kitchen. Councillor Bakewell advised that the front door had been repainted.

Finance**Accounts paid since the last meeting:**

None.

Accounts for payment:

Ashby and Barsby Village Hall – Hire of Hall, 5 meetings, total £76.00.

Gaddesby Village Hall – Hire of Hall, 8 meetings, total £128.00.

St. Mary's Ashby Folville PCC – Churchyard maintenance grant, total £75.00.

St. Luke's Gaddesby PCC – Churchyard maintenance grant, total £75.00.

Barsby Village Hall Green – Green maintenance grant, total £75.00.

Mr S N Hargrave – reimbursement of website costs, total £40.78.

Leicestershire and Rutland Playing Fields Association – Membership renewal 2016/2017, total £30.00.

Payments Received:

None.

Estimated Balances:

Barclays Bank Business Reserve Account £14,005.76.

Barclays Bank Community Account £1,106.41.

The latest bank statements were made available for Councillors.

Bank Reconciliation : 31st December 2015:

A copy of the latest bank reconciliation was circulated to all Councillors.

Transfer of Funds:

Councillors agreed that £1,500.00 should be transferred from the Business Reserve Account into the Community Account; the Clerk was asked to carry out this transaction.

Clerk

Other Business

1. Fly Tipping within the Parish – Mr Alex Stroud of Ashby Folville had emailed the Clerk with his concerns regarding fly tipping around the Parish. Mr Stroud advised that if he sees rubbish which has been left in gateways or on the roadside, he reports the matter to MBC, who are reasonably quick in clearing the rubbish. However, Mr Stroud wondered if GPC would be able to take any different action or would be able to ask parishioners to report sightings of fly tipping. Councillors agreed that GPC could only report fly tipping matters to MBC in the same way that parishioners do. However, when travelling around the area, Councillors resolved to look out for any rubbish which has been left and to report any suspicious sightings to the Clerk so that they could be reported to the Police. The Clerk was asked to respond to the email from Mr Stroud with this information.

All
Councillors &
Clerk

Other Business cont.

2. Red and White Gas Marker Posts – It had been noted that some red and white gas marker posts had been installed around Ashby Folville and Barsby. It was felt that the posts were intrusive in open countryside and Councillors along with parishioners were unsure as to the purpose of the posts. The Clerk was asked to telephone the contact number on the posts, 0800 688588, to enquire as to what the marker posts are used for and why smaller less intrusive ones couldn't be used.

Clerk

3. Street parking outside the Cheney Arms Public House, Gaddesby – It had been brought to the attention of GPC that the parking of motor vehicles on the Highway outside the Cheney Arms Public House had become a safety concern. With the situation being particularly hazardous on Wednesday and Friday evenings. Concerns had arisen that the vehicles park extremely close to the Main Street junction and park in close proximity along Main Street. The Clerk was asked to report the matter to PC 954 John Scott.

Clerk

4. Floodwater in the Villages – It was understood that during the exceptionally heavy rainfall of the previous week that the floodwater sluice gates in Rearsby had remained closed. It was thought that this was probably to evenly distribute the amount of rain water.

5. Extension at Overleys, 1 Rearsby Lane, Gaddesby – It had been brought to the attention of GPC that an extension was being built to the rear of Overleys, 1 Rearsby Lane, Gaddesby. Councillors had no recollection of an application being submitted, so asked the Clerk to draw the matter to the attention of MBC.

Clerk

6. Unsafe Footpath Bridge, Ashby Folville – It had been brought to the attention of GPC that the footpath bridge in Ashby Folville could be unsafe. Councillor Bigam asked who would be responsible for the repair and maintenance of the bridges. As it was late in the meeting, Councillor Bigam would take some photographs for Councillors to look at the next meeting and Councillor Hurst agreed to have a look at the bridge when walking her dog.

Councillors
Bigam &
Hurst**Arrangements for the next meeting :**

Monday, 11th April 2016, at Ashby and Barsby Parish Hall, commencing at 6.45 pm.

The meeting closed at 9.15 pm.

Chair.